



This area for office use only.

Spring 2015 National College Fair Additional Scanner Order Form

This form is intended for institutions that need more than one scanner at their fair booth during the event. One scanner is provided with each booth registration.

Contact Information:

Name: _____

Title: _____

Institution: _____

Address: _____

City/State/Zip/Country: _____

Phone: _____

Fax: _____

Email: All leads will be emailed to the address provided _____

Lead retrieval services are provided by Technology Resource Corporation (TRC), a company independent from the National Association for College Admission Counseling. TRC will make every reasonable effort to deliver scanned data within two business days from the conclusion of the fair. Should there be any delay exceeding 30 days to deliver the scanned data, the affected exhibitor may be entitled to a refund of the Lead Retrieval service provided. The liability for damages of any cause whatsoever will be limited to the total price of \$50 per occurrence for goods and services provided by TRC.

Each scanner holds a maximum of 10,000 student scans. The scanner may be reset by visiting the TRC service desk during the event at no charge.

If you experience onsite or post-event problems with Lead Retrieval, contact CFA Support Team at 888/601-0200.

Spring 2015 National College Fairs:

Location	Dates		PRESHOW RATE		ON-SITE RATE	
			\$50 (order by date)	\$60	# of additional scanners	Cost (# of scanners x rate)
PITTSBURGH	February 5–February 6	15SPIT	by January 22	after January 22		
HOUSTON	February 12	15SHOU	by January 29	after January 29		
LOUISVILLE	February 21	15SLOU	by February 6	after February 6		
MIAMI	February 22	15SMIA	by February 6	after February 6		
GREATER MEMPHIS	February 24–February 25	15SMEM	by February 9	after February 9		
TAMPA	March 1	15STAM	by February 13	after February 13		
CHARLOTTE	March 8	15SCHA	by February 23	after February 23		
GREATER RALEIGH	March 10	15SRAL	by February 24	after February 24		
SYRACUSE	March 12	15SSYR	by February 26	after February 26		
ROCHESTER	March 15–March 16	15SROC	by March 2	after March 2		
BUFFALO	March 18–March 19	15SBUF	by March 4	after March 4		
ATLANTA	March 22	15SATL	by March 9	after March 9		
HARTFORD	March 25–March 26	15SHAR	by March 11	after March 11		
METRO DETROIT	March 30–March 31	15SMDE	by March 16	after March 16		
WEST MICHIGAN	April 1	15SWMI	by March 18	after March 18		
DALLAS/FT. WORTH	April 6	15SDAL	by March 23	after March 23		
AUSTIN	April 7	15SAUS	by March 24	after March 24		
BOSTON	April 9–April 10	15SBOS	by March 26	after March 26		
COLUMBUS	April 11	15SCOL	by March 30	after March 30		
CLEVELAND	April 12	15SCLE	by March 30	after March 30		
SPRINGFIELD	April 12–April 13	15SSPR	by March 30	after March 30		
PROVIDENCE	April 14	15SPRO	by March 31	after March 31		
HONOLULU	April 16	15SHON	by April 2	after April 2		
OMAHA	April 18	15SOMA	by April 6	after April 6		
NEW YORK	April 19	15SNYC	by April 6	after April 6		
VENTURA/TRI-COUNTY	April 20	15SVEN	by April 6	after April 6		
MONTGOMERY COUNTY	April 21–April 22	15SMON	by April 7	after April 7		
INLAND EMPIRE	April 22	15SIEM	by April 8	after April 8		
NEW JERSEY	April 22–April 23	15SNJE	by April 8	after April 8		
PRINCE GEORGE'S COUNTY	April 24	15SPGC	by April 10	after April 10		
NASHVILLE	April 26	15SNAS	by April 13	after April 13		
ORANGE COUNTY	April 26	15SORA	by April 13	after April 13		
SAN DIEGO	April 28	15SSDI	by April 14	after April 14		
GREATER LOS ANGELES	April 30	15SLOS	by April 16	after April 16		
SAN FRANCISCO	May 2	15SSAF	by April 20	after April 20		
Grand Total Enclosed \$						

Payment must accompany form and is required before processing your order.

American Express MasterCard Visa

Credit Card # _____ Exp. Date _____

Signature _____

Confirmations: NACAC will send an email acknowledgement confirming your processed order 10 business days before the fair date.

Additional scanner fees are non-refundable.

Each exhibitor is responsible for lost or misplaced scanners. The replacement cost is \$600. NACAC will invoice once notified by TRC that the scanner has not been returned.



Return forms with payment to:
NACAC, Attn: DMT Center
1050 N. Highland Street, Suite 400
Arlington, VA 22201
or fax 703/373-2372

**For more information,
visit www.nacacnet.org/fairs.**