



This area for office use only.

# Fall 2014 National College Fair Additional Scanner Order Form

This form is intended for institutions that need more than one scanner at their fair booth during the event. One scanner is provided with each booth registration.

**Contact Information:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip/Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Email:** All leads will be emailed to the address provided \_\_\_\_\_

Lead retrieval services are provided by Technology Resource Corporation (TRC), a company independent from the National Association for College Admission Counseling. TRC will make every reasonable effort to deliver scanned data within two business days from the conclusion of the fair. Should there be any delay exceeding 30 days to deliver the scanned data, the affected exhibitor may be entitled to a refund of the Lead Retrieval service provided. The liability for damages of any cause whatsoever will be limited to the total price of \$50 per occurrence for goods and services provided by TRC.

**Each scanner holds a maximum of 10,000 student scans. The scanner may be reset by visiting the TRC service desk during the event at no charge.**

If you experience onsite or post-event problems with Lead Retrieval, contact CFA Support Team at 888/601-0200.

**Fall 2014 National College Fairs:**

Location	Dates		PRESHOW RATE	ON-SITE RATE	# of additional scanners	Cost (# of scanners x rate)
			\$50 (order by date)	\$60		
Cincinnati	September 14	14FCIN	by August 29	after August 29		
Birmingham	September 14	14FBIR	by August 29	after August 29		
Indianapolis	September 16	14FIND	by September 2	after September 2		
Louisville	September 21	14SLOU	by September 8	after September 8		
Chicago	September 27	14FCHI	by September 15	after September 15		
Greater Phoenix	September 28	14FPHO	by September 15	after September 15		
Milwaukee	September 28	14FMIL	by September 15	after September 15		
New Orleans	September 30	14FNOR	by September 16	after September 16		
Baton Rouge	October 1	14FBAT	by September 17	after September 17		
Greater Washington, DC	October 2-3	14FWAS	by September 18	after September 18		
Long Island	October 5	14FLIS	by September 22	after September 22		
Kansas City	October 5-6	14FKAN	by September 22	after September 22		
Minnesota	October 7-8	14FMIN	by September 23	after September 23		
Jacksonville	October 11	14FJAC	by September 29	after September 29		
Orlando	October 12	14FORL	by September 29	after September 29		
Denver	October 18	14FDEN	by October 3	after October 3		
St. Louis	October 19	14FSTL	by October 3	after October 3		
Greater Ft. Lauderdale	October 21	14FFTL	by October 6	after October 6		
Philadelphia	October 26	14FPHI	by October 10	after October 10		
Baltimore	October 27-28	14FBAL	by October 10	after October 10		
Boise	October 29	14FBOI	by October 15	after October 15		
Seattle	October 31-November 1	14FSEA	by October 17	after October 17		
Portland	November 2-3	14FPOR	by October 20	after October 20		
Spokane	November 5	14FSPO	by October 22	after October 22		
Atlantic City	November 13	14FATC	by October 30	after October 30		
				<b>Grand Total Enclosed \$</b>		


Payment must accompany form and is required before processing your order.

American Express     MasterCard     Visa

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

**Return forms with payment to:**

 NACAC, Attn: DMT Center  
1050 N. Highland Street, Suite 400  
Arlington, VA 22201  
or fax 703/373-2372

**Confirmations:** NACAC will send an email acknowledgement confirming your processed order 10 business days before the fair date.

**Additional scanner fees are non-refundable.**

Each exhibitor is responsible for lost or misplaced scanners. The replacement cost is \$600. NACAC will invoice once notified by TRC that the scanner has not been returned.

**For more information,  
visit [www.nacacnet.org/fairs](http://www.nacacnet.org/fairs).**