



## St. Louis 2014 Fall National College Fairs Exhibitor Manual

### Location:

Saint Louis University  
Simon Recreation Center  
3639 Laclede Avenue  
Saint Louis, MO 63108  
<http://www.slu.edu/organizations/crcisc/>  
314-977-2500

### Fair Hours:

Sunday, October 19, 2014  
1:00 p.m.-4:00 p.m.

### Transportation, Directions and Parking:\*

Maps and directions are available [online](#).  
The Laclede garage is adjacent to the Simon Recreation Center. Parking is available from 6:00 a.m. – 10:00 p.m.  
\*Rates and availability are subject to change without notice.

### Need more information?

E-mail [collegefairs@nacacnet.org](mailto:collegefairs@nacacnet.org) or [info@nacacnet.org](mailto:info@nacacnet.org)  
or call: 703/299-6825.

**Estimated Attendance:** 4,500

### Set-up Hours:

Saturday, October 18, 2014  
3:00 p.m.-5:00 p.m.  
Sunday, October 19, 2014  
10:30 a.m.-12:30 a.m.

### Loading/Unloading:

Access the loading and unloading area via Laclede Avenue through the circular drive to the center and follow the signs.

**Exposition Services Provided by:** Heritage Exposition Services, 314/534-8500

### Shipping Information:

Authorized Shipping Address:  
(Your Name/Institution)  
(Booth Number)  
Saint Louis National College Fair  
October 19, 2014  
c/o Heritage Exposition Services  
3681 New Town Blvd.  
St. Charles, Missouri 63301

### Material Handling Charge:\*

Cost is \$40 per carton; minimum charge \$80. Payment must be received in advance by check or credit card.  
**\*Rates are subject to change. Contact Heritage Exposition Services for current rates and credit card authorization form.**

**Shipping Deadline:** All materials must be received by Wednesday, October 15th, 2014.

### Electrical Services:

Electrical Services are not available at the Simon Recreation Center at Saint Louis University.

### Host Hotel:

Renaissance St. Louis Grand Hotel  
800 Washington Avenue  
St. Louis, Missouri 63101  
1-800-266-9432

**Rate:** \$134

**Deadline:** Friday, September 26, 2014

**\*Call in reservations to receive the NACAC rate or book online.**

\*We highly encourage to book your room as early as possible as there are various events happening in the city the same weekend\*

### Contact Information:

For more information regarding this National College Fair, email Mirella Saldaña at [msaldana@nacacnet.org](mailto:msaldana@nacacnet.org) or call at 703/299-6825.