



Philadelphia 2014 Fall National College Fairs Exhibitor Manual

Location:

Pennsylvania Convention Center:
Hall D
1101 Arch Street
Philadelphia, PA 19107
www.paconvention.com
215/418-4700

Fair Hours:

Sunday, October 26, 2014
11:00a.m. - 3:00p.m.

Transportation, Directions, and Parking:

Find Directions and Parking information for the Pennsylvania Convention Center:
<http://www.paconvention.com/explore-philadelphia/directions-and-parking>

Flying into Philadelphia? Book your Super Shuttle transportation online using the discount code: NACAC and save 10%.

Need more information?

E-mail collegefairs@nacacnet.org or info@nacacnet.org or call: 703/299-6851.

Fair Set-up Hours:

Friday, October 24, 2014*
3:00p.m. – 5:00p.m.
Sunday, October 26, 2014
9:00a.m. - 10:30a.m.

Estimated Attendance: 13,000

Loading/Unloading:

The loading dock to Hall C is between 11th and 12th Streets on the Vine Street ramp. Inform the security guard that you are an exhibitor for the Philadelphia National College Fair.

Exposition Services Provided by: Reber-Friel Company, 610/265-7310

Shipping Information:

Authorized Shipping Address:
(Your Name/Institution)
(Booth Number)
Philadelphia National College Fair
c/o Reber-Friel Company
422 Business Center
1900 South Drive
Oaks, PA 19456

Material Handling Charge:*

Cost is \$60 per carton, minimum \$80. Please contact the decorator directly to arrange shipping. Make check payable to Reber-Friel Company.

***Rates are subject to change. Contact Reber-Friel for current rates.**

Shipping Deadline:

All materials must be received by Monday, October 13, 2014.

Electrical Service:

Contact Elliott Lewis Utilities department at 215-418-2190 for electrical service order forms.

Host Hotel:

Wyndham Philadelphia Historic District
<http://www.wyndham.com/hotels/pennsylvania/philadelphia/wyndham-philadelphia-historic-district/hotel-overview>
400 Arch Street
Philadelphia, PA 19106
Reservation number: 1-877-999-3223

Rates: \$129

Deadline: Friday, October 3, 2014

Call the reservation number to receive the NACAC rate.

Advertising:

NACAC has a long standing relationship with The Philadelphia Business Journal, the printer of our onsite guide. This guide is distributed to their readership community, as well as made available for the attendees at the fair. If you would like to purchase an ad in this supplement, please contact Phyllis Demo at pdemo@bizjournals.com. **The deadline for submission is October 8, 2014.**

Contact Information:

For more information regarding this National College Fair, email Katie Choby at kchoby@nacacnet.org or call at 703/299-6851.